

F O R W A R D P L A N

FOR THE PERIOD: 1 NOVEMBER 2024 TO 28 FEBRUARY 2025

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD
1 NOVEMBER 2024 TO 28 FEBRUARY 2025**

	MATTER TO BE DECIDED	DECISION MAKER AND DATE	
1	Support Service at Halton Housing Extra Care Schemes	Executive Board	14 November 2024
2	Domiciliary Care Service Tender: Recommendations for Contract Award	Executive Board	14 November 2024
3	Procurement of 0-19 Service	Executive Board	24 October 2024
4	Children's Service Improvement Programme Funding - Workforce Stabilisation	Executive Board	24 October 2024
5	High Needs Provision Capital Allocation - Proposed Expansion of Special Educational Needs & Disability Provision: Statutory Consultation Feedback	Executive Board	12 December 2024
6	Medium Term Financial Strategy	Executive Board	14 November 2024
7	Determination of the Council Tax Base 2025/26	Executive Board	14 November 2024
8	Compulsory Purchase Order for Land at Sci-Tech Daresbury	Executive Board	12 December 2024
9	Refugee Resettlement Support Contract	Executive Board	14 November 2024

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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Adult Social Care Portfolio

Support Service at Halton Housing Extra Care Schemes	Executive Board 14 November 2024	Approval is sought for the granting of a direct award to support the continuation of the provision of the support services within Halton Housing Extra Care schemes, to be delivered through contract with Halton Housing for a 5-year period from 1 st October 2024 to 31 st September 2029.	Any representation would need to be made, in writing, to Damian Nolan by no later than 2 July 2024.	N/A	Damian Nolan Damian.nolan@haltongov.uk
Domiciliary Care Service Tender: Recommendations for Contract Award	Executive Board 14 November 2024	Executive Board approval is required to progress the contract awards resulting from the outcome of the recently tendered Adult Social Care Domiciliary Care	Executive Board granted approval on 18 th January 2024 to proceed with a new, formal open tender process for the procurement (re-tender) of a domiciliary care service across	Contract for the Provision of Domiciliary Care and Personal Care Services, 2 nd April 2018 - 1 st April 2023, Adult Social Care Quality Assurance Team, Runcorn	Damian Nolan Damian.nolan@haltongov.uk 0151 511 8520

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		service.	Halton. The open tender process was undertaken in accordance with Standing Order 1.5.2. and prospective suppliers were invited to bid for the tender opportunity. A total of 96 bids from prospective suppliers were received during the open tender process.	Town Hall.	

Health and Wellbeing Portfolio

Procurement of 0-19 Service	Executive Board 24 October 2024	Approve the recommendation that the Provider Selection Regime can be taken to recommission the 0-19 services.	N/A	National spec for the healthy child program, 0-19 service Healthy Child Programme – GOV.UK (www.gov.uk)	Julia Rosser Julia.rosser@halton.gov.uk
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Children and Young People Portfolio

Children's Service Improvement Programme Funding - Workforce	Executive Board 24 October 2024	Decision to approve the Children's Services Improvement	N/A	N/A	Zoe Fearon Executive Director for Children's Services
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Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
Stabilisation		Programme Funding Business Case as presented Executive Board members and Labour Group in August 2024			Zoe.fearon@halton.gov.uk
High Needs Provision Capital Allocation - Proposed Expansion of Special Educational Needs & Disability Provision: Statutory Consultation Feedback	Executive Board 12 December 2024	To receive feedback from the statutory consultation on the proposal to expand Special Educational Needs provision at Ashley School in Widnes by four additional classrooms using Department for Education High Needs Provision Capital Grant funding, increasing the school's capacity from 112 places to 152 places for pupils with a diagnosis of Autistic Spectrum Disorder, and agree progression of the works	Following agreement by the Executive Board in September 2024, a public statutory consultation has been undertaken that ran from 24 th September 2024 and closed on 21 st October 2024 and included a consultation meeting with school staff and governors, and a meeting with parents and carers and members of the public. Details of the consultation were published in the local press, online on the Council's website, and circulated to	Department for Education (DfE) High Needs Provision Capital Allocations guidance (March 2024). Can be viewed at 2 nd Floor, Rutland House, Halton Lea, Runcorn WA7 2ES	Martin West – Head of Service: Place Planning, Policy, & Provision Martin.west@halton.gov.uk 0151-511-7386

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		(subject to consideration of consultation responses).	neighbouring authorities, and all schools and special schools in Halton. Ashley School also wrote to the parents and carers of all pupils currently on roll at the school advising them of the consultation and how to respond.		

Corporate Services Portfolio

Medium Term Financial Strategy	Executive Board 14 November 2024	To seek approval for the Council's Medium Term Financial Strategy for 2025/26 to 2027/28.	None.	None	Ed Dawson Ed.dawson@halton.gov.uk
Determination of the Council Tax Base 2025/26	Executive Board 14 November 2024	To seek approval for the Council Tax Base for the Borough	None	None	Ed Dawson Ed.dawson@halton.gov.uk

Environment and Urban Renewal Portfolio

Compulsory Purchase Order for Land at Sci-Tech Daresbury	Executive Board 12 December 2024	The report seeks approval of the Executive Board to exercise the Council's powers of	N/A	The Sci-Tech Daresbury Masterplan and Statement of Reasons will both	Helen Roberts Helen.roberts@halton.gov.uk
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Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		<p>compulsory purchase in relation to the delivery of the Sci-Tech Daresbury masterplan. The report will outline the steps required for the process in legal terms and the status of negotiations with parties affected and asks for approval to update the capital programme to reflect the costs of the scheme.</p>		<p>be made available and can be inspected Municipal Building (Helen Roberts)</p>	

Community Safety Portfolio

Refugee Resettlement Support Contract	Executive Board 14 November 2024	Approval sought from Executive Board to support a Voluntary Ex-Ante Transparency Notice) through Cabinet Office to award an ongoing contractual arrangement with	N/A	N/A	Nicola.Goodwin@h alton.gov.uk
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Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		the Council for re-settlement support for refugees.			

NOTE

The following Members comprise the Executive Board:

Leader – Councillor Wharton

Deputy Leader – Councillor Thompson

Corporate Services Portfolio Holder – Councillor Dennett

Children and Young People Portfolio Holder – Councillor T McInerney

Adult Social Care Portfolio Holder – Councillor Ball

Health and Wellbeing Portfolio Holder – Councillor Wright

Community Safety Portfolio Holder – Councillor M. Lloyd Jones

Environmental and Urban Renewal Portfolio Holder – Councillor Nelson

Employment, Learning and Skills, and Community Portfolio Holder – Councillor Nolan

Climate Change Portfolio Holder – Councillor Harris